



BLYTHBURGH with BULCAMP & HINTON PARISH COUNCIL

Clerks Report to the Parish Council Meeting 13th March 2018

Parish Council Meeting - Tuesday 9th January 2018

- Clerk to continue to chase Suffolk Highways re removal of the posts along A12 flood defence. E-mail sent but no update received. Received telephone call and e-mail say NO to removing them on safety grounds. Details in Clerks Correspondence 24th to 31st January 2018.
- VAS. Contacted Westleton Parish Council re VAS use / configuration. Put in contact with R Orr-Ewing. See agenda item.
- Clerk to write to residents in Dunwich Road, Angel Lane, The Street and Chapel road asking the residents to cut back their hedges as they are impeding footpaths and roads. See agenda Item.
- Planning Applications;
DC/17/4560/FUL, Land To The Rear Of Lion House The Street Blythburgh, New four-bedroom bungalow, Reported Parish Council view of Objection;
DC/17/5076/ROC, Creek Cabin Reydon Road Blythburgh, Variation in design to increase in ridge height, Reported Parish Council view of Objection;
DC/17/5343/FUL, Mill Farm Dunwich Road Blythburgh, The proposal is to remove an existing timber post and rail fence and replace it with a ditch formed as a masonry retaining wall. Reported Parish Council view of NO Objection in principle.
- Trees in Conservation area. Put piece in Focus reminding people not to cut down trees without obtaining permission from SCDC first. Note put in Focus.
- Payments; Made payments as agreed:
Heelis & Lodge – Internal Audit, £108.00; Data Protection Registration – ICO, £35.00; Village Hall Insurance, £860.00 not yet paid.
- Village Hall Driveway Footpath;
Clerk to seek information on requirements. See agenda item
Investigate cost/specification of block to stop stones migrating onto A12. No progress
- Westleton Archives. Westleton seeking letters of support. Contacted Westleton and informed them Blythburgh Parish Council would support this. Sent letter confirming support.
- Bin on Knoll Green. Concern had been raised about the use as an unofficial rubbish bin. Clerk to arrange to turn into a flower pot. No progress
- Death of Mr Thomas Lond-Caulk. Sent a letter of condolences on behalf of the Parish Council.

General Activities

- Grass cutting / verge clearance. Contacted N Hall to discuss requirement and to get a quotation.
- Attended Suffolk Cloud Training course on website development
- Playsite grass cutting 2018. Contacted Suffolk Coastal Norse for quotation and agreement to carry out work
- Webinar – HMRC. Employers: what's new for 2018. Fri, Feb 23, 2018 9:00-10:00am
- Webinar – HMRC. Payroll: annual reporting & tasks. Thu, Mar 8, 2018 1:00-2:00pm
- Asked if Village Hall Insurance covered the refurbishment of the kitchen. See agenda item.
- Attended CAS update training for One Suffolk website with A Mackley
- Paper Recycling bin. Contacted Bolton Recycling to find out why the bin was removed. I was told it had been removed due to lack of use, emptied only once a year.
- Village Hall Rates rebate scheme. Applied for rate rebate grant.

Ongoing Actions

- Payments outstanding; Suffolk Coastal Norse – Playsite Maintenance £693.00 + vat. No invoice received. Chased SC Norse asking for receipt but none received.
- SCDC planning meeting shows the Parish Councils comments were reported in full. The information for this meeting is difficult to find. Clerk to ask to be included on circulation list of notification of planning meetings. Request made but no response received.
- Village Gateways. Requested design and implementation of Gateways. See agenda item.
- Village Hall Storage. Raise a pre planning advice application. Forms completed and sent to SCDC. Response received stating primary consultant English Heritage will need to agree.
- Air Quality Measurement. Requested Air Quality Measurement be made on A12 at Blythburgh. This has been agreed Ref No. 17/04641/AQMCON
- Planning Applications. Contacted SCDC to request sight of all amendments, either material or non material, prior to their approval. Copied to Cllr Catchpole who followed up on the Parish Councils behalf. Received copy of response he received but there has been no further action. Contacted Cllr Catchpole again but have had no response.
- Community Speedwatch Blythburgh. Contacted PCSO asking how much people may offer for the speed gun. PCSO Jamie Newson called and discussed to gun. Contacted J Hutchinson to say no to Speedwatch signs and jackets. He responded saying thank you. No follow up response.
- Play site Inspection. Arrange an Operational inspection in March each year. Not completed yet.
- Ask Suffolk highways for alternatives site for Gateways at the south end of the Village. E-mail sent but no response received
- Forward Police Report Numbers to D Chenery. Awaiting numbers.
- David Chenery, SCC Highways. Sent Parish Council traffic documentation to David Chenery as requested. No feedback to date.
- Speeding through the Village. Asked if 'Caution Pedestrians Crossing' signs could be installed. No response to date. Forwarded request to Cllr Gower and David Chenery.