



BLYTHBURGH with BULCAMP & HINTON PARISH COUNCIL

Minutes of the Parish Council Meeting Tuesday 11th September 2018

Present: Cllr Tytler (Chair), Cllr S Boggis, Cllr A Mackley, Cllr J Sutton (Part), J Boggis (Clerk).

Open Forum Cllr Smith (County Cllr), Applicants of Planning Application DC/18/3009/FUL

- **Planning Application DC/18/3009/FUL.** The applicants outlined their case for the Parish Council to support their application. The areas covered were; They acknowledged the site was of both visual and Historic interest to the Village; The site was overgrown and subject to fly-tipping which they stated would worsen with time; The setting would be enhanced; Lion House would have improved amenities; Limited impact on White Cottage which would be 100ft away; Concrete shed would be removed; SCDC response to the Heritage Statement was flawed; Gave overview of their view of the Heritage Report. They concluded by stating there was support for the application with in the Village, that it would enhance the area and requesting the Parish Councils to support the application.

Cllr Mackley then asked questions relating to the Heritage report and disagreed over the applicants statement that the author supported their design. The applicants responded they did not have the report with them.

Cllr Mackley asked further questions about the Serpentine Wall and associated footpath. The applicants responded it could be removed from the design if required.

County Councillor Report; Cllr Richard Smith;

- Wicker fence on the A12 flood defence. Cllr Smith reported that he awaiting agreement from Natural England regional office. He stated he would fund the removal.
- Diversion Routes that go along Dunwich Road. Cllr Smith reported he had chased on behalf of the Clerk and had been told the request to route via the B1387 (Tobys Walk) was based on Local Knowledge and therefore they would not implement. Cllr Smith is continuing to chase as this response is deemed unacceptable.
- B1125 / B1387 Junction at the Water Tower. Walberswick parishioners had reported this as dangerous but Cllr Smith reported there had been no accidents resulting in injury. He would however instigate a review of the junction.
- Sizewell C. Cllr Smith reported he attended a meeting with EDF where he was convinced the stage 3 proposal would be a full proposal and was expecting it to be published between Jan and March 2019. EDF are keen for Sizewell C to go ahead but it will need government backing as Chinese have only 30% interest and are targeting Bradwell where they have an 80% interest. EDF have still not supplied their traffic analysis data for SCC to check. The conclusion was that if all went well Sizewell C construction would start in 2022.
- SCC Budget. Cllr Smith reported that SCC was going to be short of funds and was predicting a 1.7% (£8.6m) deficit at year end based on Q1 results. SCC has free reserves of £51m but this is a limited pot. The key areas of spend are adult (£240m) and child (£110m) services which both have an increasing demand. This is a major proportion of SCC £500m budget and as a result areas like Suffolk highways are having to ruthlessly prioritise. Cllr Smith reported that he would have to enforce compliance. Finally Cllr Smith reported he was working on the 2019/20 budget which has to be reduced by £25m, an interesting problem.

Parish Council Meeting

18/69. Agree the Agenda

Additional Items;

Honour Board Lettering

Village Hall Governance.

All Agreed

18/70. To receive Declarations of Interest / Dispensation on any matters on the agenda
Cllr S Boggis; Planning Application DC/18/3009/FUL
Cllr J Sutton; Planning Application DC/18/3511/FUL

18/71. To note and agree apologies for absence

Cllr R Orr-Ewing; In Sweden; **Agreed**

Cllr J Waller; Unable to arrange baby sitter; **Agreed**

Cllr C Waller; Convalescing; **Agreed**

18/72. Approve Minutes of Parish Council meeting held on 10th July 2018

Proposal – Accept minutes for 10th July 2018 as presented.

All Agreed

18/73. Discuss, Agree and Adopt Updated Standing Orders

Clerk gave overview of changes. Cllr discussed and raised questions.

Proposal – Agree and Adopt Updated Standing Orders

All Agreed

18/74. Parish Council Policies; Proposed Safeguarding Incident book and Report form.

Postponed to next meeting

18/75. To receive the Clerk's Report

Proposal – Accept Clerks Report as presented

All Agreed

18/76. To receive the report from the planning advisory group

- Approved Applications

Application No.	Location	Proposal	SCDC Decision
DC/18/3024/TCA	Red House Cottage Angel Lane Blythburgh	Laburnum T1 - Hawthorn T2 - Horse Chestnut T3 - Hazel T4 - Damson T5 - Alder T6. Fell due to low amenity value and obstruction of view	No Objections

Update on DC/18/1832/FUL, Hawthorn Farm Dunwich Road. It was noted that the entrance had been moved as far south as possible and that there was now a footpath to reduce danger for pedestrians. It was agreed that the council's fundamental objection relating to proximity to Angel Lane bend and other junctions remained. It was also reported that Suffolk Highways have removed their objection, following receipt of this further information, as they do not believe, if taken to appeal, they could argue their case.

- To consider any planning applications received by 11th September 2018

Cllr Boggis left the room

Application No.	Date rec'd	Location	Proposal
DC/18/3009/FUL	10/8/2017	Land To The Rear Of Lion House The Street Blythburgh Suffolk	To build a new three bedroom bungalow and serpentine wall

Cllr Mackley, on behalf of Planning Advisory Group, gave background information and an overview of the application. The Cllrs focussed their discussion on the proposed design and access to the site while considering other areas described by Cllr Mackley.

Proposal – Clerk to contact SCDC planning stating Objection to this Application

All Agreed

Applicants asked for clarification on the Councils response. Clerk reported it was an objection to the application with the main reasons being the design and the access point.

Applicants asked if the Council were against development on the site. The Chair responded the Councils policy is to support appropriate development.

Cllr Boggis returned to the room

Cllr Sutton left the meeting.

Application No.	Date rec'd	Location	Proposal
DC/18/3511/FUL	31/8/2018	The Goose Garden Blythburgh Priory Station Road Blythburgh	Covered parking area

Cllr Mackley, on behalf of Planning Advisory Group, gave background information and an overview of the application. The Cllrs focussed their discussion on the size and location of the proposed building while considering other areas described by Cllr Mackley.

Proposal – Clerk to contact SCDC planning stating Objection to this Application

All Agreed

18/77. To receive the report from the Responsible Finance Officer

• **Current Financial Position**

8th Sept 2018	Clerk PAYE	Subscriptions	Insurance & Audits	Maintenance	Cllr Expenses	Training	Misc.	Donations (section 137)	Outgoing (Totals)	Income To Date
Budget	£1,822.13	£351.00	£3,092.00	£1,515.00	£320.00	£400.00	£250.00	£150.00	£7,900.13	
Spend to date	£911.07	£137.46	£0.00	£763.20	£132.78	£0.00	£0.00	£50.00	£1,994.51	£3,695.00
Remainder	£911.06	£213.54	£3,092.00	£751.80	£187.22	£400.00	£250.00	£100.00	£5,905.62	
Reserve Funds		Allocation			TOTAL Spend to date Including Project Spend =					£2,393.65
General - Precept Reserve		3695								
Village Hall maintenance		2000								
Village Hall Driveway		0								
Playsite Update		2000								
Election		800								
Village Gateways		0								
Defibrillator maintenance		450.86	Spare Defib Pads bought - £49.14							
MPLC		0								
CIL Payments		1750.25	May Grass cutting - £150; July Grass and Hedge Cutting - £200							
Total		10696.11								

Unpresented Cheques at 24th August 2018

Total Value £672.34

Invoices for payment at this meeting (To be agreed)

Total Value £1,121.53

BALANCE £11,261.69

• Discuss and agree any payments required of the Council.

Blythburgh Inn Ltd; Donation towards Defibrillator Electricity £50.00

PAYE – Clerks Remuneration for Q2 Clerk £368.03

HMRC £92.00

Clerks Expenses – 5/3/2018 to 10/9/2018 £14.74

Parish Council Insurance £586.26

Village Sign People – Honour Board lettering £10.50

Proposal – Payments listed above, required of the Council, approved

All Agreed

18/78. Discuss and agree CIL report;

The Clerk presented the report detailing how CIL funds were spent during 2017/18

Proposal – Accept CIL report as presented

All Agreed

18/79. Blythburgh Day; Report on event;

Cllr D Tytler reported that the weather was poor but all seemed to have a good day.

Finances; Bar profit (after Insurance, TEN and one Band) £190.00

Profit from other stalls (after band and other costs) £94.25

Proposal – Create new Fund, Blythburgh Day, to house £284.25

All Agreed

18/80. Defibrillators in Village and proposed access to them;

Clerk reported misleading information sent around Village. First responder Val Carse has asked for clarification document to be put in Blythburgh Focus.

18/81. Update on GDPR and agree way forward;

Clerk presented the proposed Privacy Statements which were discussed by the Cllrs.

Proposal – Agree, accept and adopt Privacy Notice – Public and Privacy Notice – Councillors, etc as presented

All Agreed

18/82. Village Hall Driveway Footpath – Discuss and agree next actions.

Clerk reported back on actions since last meeting stating no progress has been made.

Proposal – Clerk to obtain specification for footpath, parking and apron.

All Agreed

18/83. Vehicle Activated Speed Sign: Report from Cllr Orr-Ewing.

Latitude Thursday carried 2,200 more vehicles than the following Thursday (7,449 against 5,246). This is almost the same number of vehicles travelling at 20mph or under approaching Latitude (2,016 against 137) mostly between 15:30 and 17:45. An extra 4,100 vehicles travelled Northbound during the weekend. Southbound saw a lot of traffic on the Monday with an extra 3,200 vehicles compared with next Monday (10,975 against 7,750). There was some slow traffic between 10:30 and 13:00. 7,600 more vehicles travelled South than during the subsequent weekend with most at or exceeding sensible speeds.

VAS

Time Period	Location	Results for period Daily Average		Results for period 07:00 – 19:00		Results for period 19:00 – 07:00		Results for period 22:00 – 05:00	
August 2018	Dunwich Road North Bound	1290 vehicles						44 vehicles	
		< 35mph	92%	< 35mph	94%	< 35mph	81%	< 35mph	74%
		35 to 55mph	8%	35 to 55mph	6%	35 to 55mph	19%	35 to 55mph	26%
		> 55mph	3veh	> 55mph	0 veh.	> 55mph	0 veh	> 55mph	3 veh

18/84. Village Gateways:

The Clerk reported he had received the construction quotation - £4457.62 inc VAT.

Proposal – Clerk to request work be carried out

All Agreed

18/85. Community Emergency Planning:

Cllr Tytler reported the plan is complete but needs to be agreed by the relevant authorities.

18/86. Playsite Inspections;

Clerk reported he is working with Suffolk Coastal Norse to resolve issues at playsite.

Cllr J Waller feedback she had agreement to pressure wash the seats.

18/87. Correspondence.

- SCC - New grit bin process. SCC will no longer supply heaps of grit only fill grit bins.

Proposal – Clerk to request grit bin at end of Priory Road

All Agreed

- Suffolk Coastal Local Plan, First Draft Local Plan. Cllr Boggis and Clerk reported back on visit to exhibition of Local Plan and information gained. Cllrs agreed no action required.
- SCDC - Gambling Act 2005 – Consultation On A Revised Statement Of Principles. Cllrs agreed no action required.

18/88. To discuss any other matter the Chair will allow

Village Hall Governance. Cllr Mackley reported back on the first meeting of the working party. Concern raised that there was not Trustee Liability Insurance and the reluctance of people to become Trustees of the Village Hall Charity.

Proposal – Clerk to add Trustee indemnity Insurance to Village Hall Insurance

All Agreed

Meeting closed at 9.00pm

These minutes are confirmed as an accurate record of proceedings of the meeting held Tuesday 10th July 2018

Signed (Chair) _____ Dated _____