



BLYTHBURGH with BULCAMP & HINTON PARISH COUNCIL

Clerks Report to the Parish Council Meeting 8th January 2020

Parish Council Meeting - 13th November 2019

- Payments; Made payments as agreed;
Village Hall Documentation from CAS - £54.00; Donation - Electricity for defibrillator on Village Shop - £50.00; CAS Hosting fee for Parish Council Website - £60.00 + vat; PAYE Q3, Clerk - £377.04, HMRC - £94.20; Blythburgh Archaeology Group - £500.00; Grass Cutting October - £90.00
NOTE - Westcotec Replacement charger for VAS battery - £67.50 + vat NOT PAID
- **Cheque not presented. Contacted individual but not response received. Has since left Village.**
- Precept. Contacted ESC with 2020/21 precept request on 18th December 2019.
- Safeguarding Documentation. GDPR statement added. See agenda item.
- Village Hall Driveway Footpath. Clerk to go ahead and get quotations based on Stroud Associates design. Not completed.
- Village Hall Management. Contacted P White for guidance which was forwarded to relevant Councillors on 5th December 2019
- Holy Trinity Notice Board. Contacted relevant people to give permission to put board in the bus stop at Highfield. Thanks received.
- Rough Sleeper Count. Reported no rough sleepers in Blythburgh to ESC and received acknowledgement
- Memorial Seat. Awaiting formal notification that memorial seat has been gifted to the Parish Council from the Horticultural Society.

General Activities

- Held discussions with SALC about Village Hall Management and the role of the Clerk

Ongoing Actions

- Community Emergency Planning. Contact SCC to see if they have up to date copy, Ongoing.
- New grit bin process. New grit bin at end of Priory Road has been requested. Second request sent on 26th June. Response from SCC Highways agreeing to Grit Bin at Priory Road / A12 junction. Clerk to purchase grit bin of up to £250 inc vat. Ongoing
- Suggestion Box. This is awaiting return.
- Cars for sale on the verges. Raise with SCDC Planning Department or Planning Enforcement. This has not been raised with SCDC yet.
- Bin on Knoll Green. Concern had been raised about the use as an unofficial rubbish bin. Clerk to arrange to turn into a flower pot. No progress. Discussed as part of verge planting scheme.
- Air Quality Measurement. Requested Air Quality Measurement be made on A12 at Blythburgh. This has been agreed Ref No. 17/04641/AQMCON. Chased this to discover they are going to place a diffusion tube in the area which will monitor nitrogen dioxide, when available.