



BLYTHBURGH with BULCAMP & HINTON PARISH COUNCIL

Minutes of Special Parish Council Meeting Monday 3rd August 2020

Note; On 4 April 2020, the government brought The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 into force to allow local authorities to conduct meetings remotely. This meeting was held remotely using the Zoom application.

Present: Cllr R Orr-Ewing (Chair), Cllr S Boggis, Cllr V Carse, Cllr M Doney, Cllr C Saunders, J Boggis (Clerk).

Open Forum. No Parishioners present.

No Discussion

Parish Council Special Meeting

(Note – Minutes of last Parish Council meetings were not discussed at this special meeting)

20/55. Agree the Agenda

Agenda Agreed.

20/56. To receive Declarations of Interest / Dispensation on any matters on the agenda

None Declared

20/57. To note and agree apologies for absence

Cllr M Burrows – Prior Appointment - **Agreed**

Cllr J Sutton – Prior Appointment - **Agreed**

20/58. To receive the report from the planning advisory group; Cllr Boggis

- To consider any planning applications received by 3rd August 2020 and determine the Councils attitude to them.

Application No.	Location	Proposal
DC/20/2490/FUL	Hawthorn Farm Barn Dunwich Road Blythburgh	Conversion of a barn to a dwelling
DC/20/2491/LBC	Hawthorn Farm Barn Dunwich Road Blythburgh	Listed Building Consent - Conversion of a barn to a dwelling

Cllr Boggis, on behalf of the Planning Advisory Group, gave an overview of the site, which already had a permitted planning application, the pre planning advice sought and the application itself. Cllr Boggis then reported she had sought the views of the immediate neighbours one of whom replied, thanking the Parish Council for asking but with no objections. Cllr Boggis then reported the Council had objected to the earlier application (that was approved) because of concerns about the access and egress on to Dunwich Road. Suffolk Highways initially agreed but withdrew their objection as they did not have enough information to defend an appeal.

The Councillors then discussed the application and agreed they had no objection but felt concerns should be raised about the access and egress.

Proposal – Clerk to contact ESC and express No Objection to this application but to add concerns about access and egress

All Agreed

20/59. Village Hall Management – Agreed Date of Special Meeting

There was some confusion about what the meeting was, who was holding the meeting and what the expected outcome was. It was finally agreed that the Parish Council needed a special meeting to discuss the Terms of Reference for the proposed Management Committee and the Village Hall Trustees needed a meeting to change the Deed of Trust to the Parish Council being the sole Trustee.

Proposal – Clerk to arrange Special Meeting of Parish Council for Wednesday 2nd September 2020 to discuss Village Hall Management

All Agreed

The Councillors agreed that an AGM of the Village Hall Trustees was needed and suggested a date of Monday 7th September 2020. The Councillors would then be able to ratify any changes at the regular Parish Council meeting on 9th September 2020. Cllrs noted that the AGM of the Village Hall Trustees was not a Parish Council action.

20/60. Village Hall Management – Agreed Agenda of Special Meeting

The Councillors agreed the agenda would cover the responses received from the request for Trustees in the Blythburgh Focus and to review the proposed Structure and Terms of Reference of the new Village Hall Management Committee.

Proposal – Village Hall Advisory Group to draft Structure and Terms of Reference of the new Village Hall Management Committee.

All Agreed

Cllr Boggis asked if there was any legal requirement associated with the change to a Sole Trustee. Cllr Saunders responded that with advice from CAS the only change needed was for the current Village Hall Trustees to agree the change at a formal meeting.

20/61. To discuss any other matter the Chair will allow

Clerk raised the Training he was attending on Wednesday 5th August 2020

Proposal – Agree funding of £25 + vat for Website Accessibility Training

All Agreed

Cllr Doney reported the Traffic Survey on Dunwich Road would take place in September 2020 with the equipment being installed on 2nd and removed on 22nd September 2020.

Meeting closed at 7.40pm

These minutes are confirmed as an accurate record of proceedings of the meeting held remotely via the Zoom application on Monday 3rd August 2020

Signed (Chair) _____ Dated _____
