

BLYTHBURGH with BULCAMP & HINTON PARISH COUNCIL

Minutes of the Parish Council held on 17 October 2022 in the Village Hall

- 1 Open Forum** Parishioners opportunity to raise issues with the Parish Council. Parishioners will be given 3 minutes per subject
- 2 Attendees**
 - From the Council Cllr Orr-Ewing (Chair)
Cllr M Saunders
Cllr Lacey
Cllr Sendin
Cllr Smith (Suffolk County Council) [SCC]
A Besly (Clerk)
 - From the Public None
- 3 Apologies** Cllr C Saunders
- 4 Declaration of Interest:** None
- 5 Confirmation of Minutes** To approve and sign the Minutes of the Parish Council meeting on 13 July and the Public Meeting on 8 August **Chair**
 - It was proposed that the Minutes of the Parish Council meeting on 13 July and the Public Meeting on 8 August be signed as a correct record. **All Agreed.**
 - The minutes were signed by the Chair
- 6 County Councillors Report:** Cllr Smith highlighted the following: **Cllr R Smith (SCC)**
 - Sizewell C** Together against Sizewell C have submitted a judicial review which has been accepted and will be heard.
 - EDF will then need funds of £20bn for the build. The earliest start date is likely to be summer 2023.
 - SZC traffic will immediately increase partly due to water tankers as there is still no desalination plant. Road improvements are likely to take 3 years
 - SCC Budget** will be finalised by February 2023. Current spend is £625m and a further £58m is required just to manage inflation. There is likely to be a modest rise in Council Tax and central Government are unlikely to give much to cover the effect of inflation. The social care budget is 75% of overall spend and inflation in this sector is running at 15% - 20%
- 7 District Councillors Report:** Circulated. This item was moved to a later point in the agenda **Cllr N Brooks (ESC)**
- 8 Chairman's Report:** Cllr Orr-Ewing asked for the minutes to record Blythburgh with Bulcamp and Hinton's condolences on the passing of Queen Elisabeth II and to offer loyal support to King Charles III **Cllr Orr-Ewing**
- 9 Clerk's Report:** All reporting items are either in the finance report or within the agenda. Nothing further to report **Clerk**
- 10 Approval of insurance cover and payment - Circulated** **Clerk**
 - In the absence of a meeting in September, the Clerk has organised Parish Council insurance with a new provider giving a new statement of facts with input from Councillors through email for 1 October 2022. It was proposed that the insurance decision and cover be ratified by the Council. **All Agreed**
- 11 Approval for the purchase of a dishwasher for the Village Hall** **Clerk**
 - It was proposed that the Parish Council approve the purchase of a commercial dishwasher for the village hall costing £1,322. **All Agreed**
- 12 Finance Report:** Circulated. **There were no questions** **Clerk**
- 13 Payments schedule approval - Circulated.** **Clerk**
 - It was proposed that the payment schedule be approved. **All Agreed**
- 14 Review of Internal Audit - Circulated**

Initials.....
Chair of the meeting

The Internal Audit report was reviewed and the following items were noted:

- For Donations, the power used should be correctly stated
- Public land and buildings should be reported as a requirement of the transparency code
- The numbering system for loose leaf minutes will be updated from the new financial year - May 23 onwards

It was proposed that the audit report be approved and the clerk will address the comments. **All**

Agreed

15 Blythburgh Village Hall Questions - Cllr Sendin raised a number of questions from the Village Hall **Cllr Sendin**
Management Committee

Painting /No Parking or Welcome to Village Hall specifying driveway area access only. No parking on left as you drive in. Not clear at present so people park where they shouldn't.

Response: *It was proposed that the Clerk will source small low down "No Parking" signs to be erected along the footpath. All Agreed*

Village Hall Insurance has been paid by Jenny Public Liability etc clarify it hasn't been paid twice.

Response: *The village hall and Parish Council insurance both correctly cover public liability. the village hall insure the fabric and contents, the PC do not*

Managing the cutback of verge between path and Olive's House. Is this up to Parish Council?

Response: *The Clerk will ask Marc O'Hagan to add this to his schedule*

Roses memorial Hall Maintaining grounds for the Village Hall who is responsible for this?

Response: *Cllr Orr-Ewing manages this personally*

Chiara would pay for a Water Butt. Do they want it and it should be arranged ASAP if so.

Response: *The water butt is ready for installation*

Parish Council Check in Service over winter. Lifts, Social gatherings.

Can we get new Pub Owners on board with a weekly or bi weekly coffee morning. Funds may be available from the Latitude Trust. Measures to help vulnerable this winter.

Response: *The Parish Council will approach the new pub tenants to see if they would be willing to host a warm room coffee morning during the winter months*

What is happening with the Play Area grant? Chiara has chased Council but had no response. We do need quotes to pursue grant.

Response: *Cllr Orr-Ewing has this in hand and will report back at the next meeting*

At this point, Cllr Norman Brookes joined the meeting and provided some key reporting items

7 District Councillors Report: Circulated. Cllr Brookes reported the following:

Cllr N Brooks (ESC)

- The new CEO of ESC is Chris Ballie
- The first span of The new bridge at Lowestoft will be installed next week
- Ease The Squeeze information will be available from Gemma Frazer for Blythburgh. Gemma will share information with The Clerk for circulation
- Cllr Brookes will take The proposal of a central oil buying scheme back to ESC Finance

16 Approval of a Property Survey for the Village Hall

Cllr Orr-Ewing

This item has been mover to a meeting of the village hall trustees

17 Traffic Management Report: Cllr Lacey reported that:

Cllr Lacey

The next B1125 teams call will be on 1 November 22

Andrew Blois has agreed to donate land between the water tower and the A12 for road improvements

Cllr Lacy will follow up with the police regarding an insurance claim for the data logger destroyed by a motorist.

Cllrs Lacey and M Saunders will list the highways issues for escalation to SCC highways

18 Consider purchase of 2 Radar speed signs

The offer from Elan City for a pair of Speed Indicator Devices (SID) was considered and it was noted that these are less expensive than other suppliers. It was proposed that a pair of SIDs with solar power and possibly a modem depending on price should be ordered. **All Agreed, Action Clerk**

Initials.....
Chair of the meeting

19 PC Appointed trustee for Blythburgh Trust

Cllr Lacey agreed to join the Blythburgh Latitude Trust as the Parish Council representative.

Action: Clerk to advise the trust

20 Planning Application - DC/22/3633/FUL was circulated and discussed

Cllr Lacey

Former Creek Cabin Reydon Road Blythburgh Halesworth Suffolk IP18 6SH

Construction of a stand-alone shed for the purpose of timber drying and storage of timber, kayaks and garden equipment. The shed is rectangular in plan, 8.0 m by 3.0 m, with a pitched roof, overall height 2.97 m. In the interests of sustainability and economy, it will reuse the roof tiles and A-frames from an old garage elsewhere on the site, due for demolition. The roof is supported on timber columns. The timber columns and timber edging to the roof are painted black. The proposal includes continuing an 800 mm high earth bank along the boundary with the road, topped with a hedge.

It was proposed that the Council's response should be "No Objection" **All Agreed**

At this point the meeting had been running for 2 hours. Cllr Orr-Ewing proposed that Standing Order 3 (x) be suspended to enable the business to be completed. **All Agreed**

21 Councillor vacancies - Cllr Orr-Ewing will contact a potential new councillor with a view to co-opting at the next meeting **Cllr Orr-Ewing**

22 Consider how to manage the Playsite Report - Circulated

It was proposed that this item be postponed to the next meeting to coincide with a report on repairs and upgrades. **All Agreed**

16 Playsite repairs, upgrade and grants: Cllr Orr-Ewing will report on this at the next meeting

Cllr Orr-Ewing

17 Date of next meeting: It was proposed that in order to achieve best attendance, Council meeting should be moved to Mondays going forward. **All Agreed**

The Clerk pointed out that his full time role at Wickham Market also have their meetings on Mondays but suggested that the fourth Monday every other month could work provided the start time was moved to 19:30

Date of next meeting will therefore be: Monday 28 November at 19:30

Meeting Closed at 21:30

These minutes are confirmed as an accurate record of proceedings of the meeting Monday 17 October 2022

Signed (Chair) _____ Dated _____

Initials.....
Chair of the meeting