

BLYTHBURGH with BULCAMP & HINTON PARISH COUNCIL

Minutes of the Parish Council held on 27 March 2023 in the Village Hall

- 1 Open Forum** None
- 2 Attendees**
 - From the Council Cllr Orr-Ewing (Chair)
Cllr C Saunders
Cllr Lacey
Cllr Sendin
Cllr Blois
Cllr Lyth (after item 6)
A Besly (Clerk)
 - From the Public 1
- 3 Apologies** Cllr M Saunders, Cllr Smith (Suffolk County Council) [SCC], Cllr Brooks [ESC]
- 4 Declaration of Interest:** Cllr C Saunders item 17 CAES
- 5 Confirmation of Minutes** To approve and sign the Minutes of the Parish Council meeting on 23 January 2023 **Chair**
 - It was proposed that the Minutes of the Parish Council meeting on 23 January 2023 be signed as a correct record. **All Agreed.**
- 6 County Councillors Report** - None
- 7 District Councillors Report:** Circulated.
- 8 Chairman's Report:** Cllr Orr-Ewing thanked Chiara Saunders for her hard work during her time on the Council as this will be her last meeting. **Cllr Orr-Ewing**
- 9 Clerk's Report:** Nothing beyond the items on the agenda
- 10 Election Briefing:** The Clerk highlighted the election briefing emails that have been circulated
- 11 Finance Report:** Circulated. **Clerk**
 - It was proposed that the earmarked reserve for the village hall be reduced by £3,000 to regularise the reserves allocation. **All Agreed**
- 12 Payments schedule approval** - Circulated. **Clerk**
 - It was proposed that the payment schedule be approved. **All Agreed**
- 13 Approve review of internal controls** - to be circulated
The review of internal controls was presented and it was proposed that the document be approved. **All Agreed**
- 14 It was proposed that Heelis & Lodge** be appointed as internal auditors. **All Agreed** **Clerk**
- 15 Agree purchase of additional Speed Indicator** **Clerk**
 - It was proposed that a third Speed Indicator Device be ordered from Elan City. **All Agreed**
- 16 Agree positioning of Jubilee tree**
 - The position was agreed by the Angel for planting a Wild Cherry in Autumn 2023.
 - It was also noted that two further rocks will be required to keep vehicles off the green
- 17 Consider s137 donations** previously: Citizens Advice, Air Ambulance & First responders
It was proposed that donations of £100 each be sent to Citizens Advice, Air Ambulance & First responders. **All Agreed**
- 18 Village Hall works required** **Cllr Orr-Ewing**

Initials.....
Chair of the meeting

The survey has reported the following:

Wheelchair access is dangerous: the kick boards are rotten, the hand rail needs bracing and the surface is slippery. Cllr Orr-Ewing agreed to organise repairs.

It was noted that the following is also required:

- A fire risk assessment. This will cost £320. It was proposed that this should be organised. **All**

Agreed

- A survey on the wooden structure
- An asbestos survey

It was also noted that while the repairs are currently affordable, the village hall loses £2k per year which is not sustainable. More users are needed to make the hall viable for the future

19 Traffic Management Report

Cllr Lacey reported that he will attend the B1125 Action Group meeting on 28 March.

The insurance Claim for the destroyed data logger on £1,500 is progressing

20 Playsite repairs, upgrade and grants

So far there have been two responses regarding the play area use. Both indicate that it is used by children

21 Date of next meeting: Monday 22 May 2023 at 19:30

Meeting Closed at 21:30

These minutes are confirmed as an accurate record of proceedings of the meeting Monday 27 March 2023

Signed (Chair) _____ Dated _____

Initials.....
Chair of the meeting